

Associations Incorporation Form 4



Application for registration of a change of name

Associations Incorporation Act 1981

This form is effective from 1 July 2011

ABN: 13 846 673 994

<p>OFFICE USE ONLY</p> <hr/> <p>Date received</p> <p>.....</p> <hr/> <p>Lodgement details</p> <p>LU number:</p>	<p>Instructions</p> <p>Please use BLOCK letters when completing this form. Attach extra sheets if necessary. Please note that the licence fees quoted below may be altered at any time by regulation. All dates should be DD/MM/YYYY.</p> <p>Privacy statement—please read</p> <p>The Office of Fair Trading is collecting information, including personal information, on this form for the purposes of the <i>Associations Incorporation Act 1981</i> and Associations Incorporation Regulation 1999. In accordance with this legislation, a register of this information and any documents required by the department is available for inspection by the public upon payment of a prescribed fee. Where authorised or required by law, information on this form can be disclosed without your consent.</p> <p>Fee: \$61.40</p> <p>No GST is payable on these fees.</p>
<p>Incorporated association details</p>	<p>Incorporated association number</p> <p>Name of incorporated association</p>
<p>Change of name details</p> <p>*A special resolution is a resolution passed at a general meeting by the votes of 3/4 of the members who are present and entitled to vote on the resolution. Written notice of a proposed special resolution, and of the time and place of the general meeting at which it is proposed to move the resolution, must be given as required under the association's rules, before the general meeting to each member who has a right to vote on the resolution.</p>	<p>Application is hereby made pursuant to section 35 of the <i>Associations Incorporation Act 1981</i> for registration of a change of name of the above named association. At a general meeting of the members of the said association duly convened and held at (place)</p> <p>.....</p> <p>.....</p> <p>on <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (date) a special resolution* was passed resolving to apply for a change of name under the <i>Associations Incorporation Act 1981</i> to</p> <p>(check whichever is applicable):</p> <p>1st preference <input type="checkbox"/> Incorporated / <input type="checkbox"/> Inc.</p> <p>2nd preference <input type="checkbox"/> Incorporated / <input type="checkbox"/> Inc.</p> <p>3rd preference <input type="checkbox"/> Incorporated / <input type="checkbox"/> Inc.</p>
<p style="text-align: center;">Left blank intentionally, please turn over for more details</p>	

Declaration and signature
*Check whichever is applicable.

I declare the resolution passed by the members was in accordance to the Act and Regulation. I certify all details provided on this form are true and correct.

I have also attached the original certificate of incorporation or a statutory declaration by the secretary verifying that the original certificate has been lost or destroyed must accompany the application.

Signature

Name (please print)

Position held* President/ Secretary/ Appointed person

Date / /
D D M M Y Y Y Y

Phone (daytime)

Lodgement details

Please lodge the completed application, any supporting documentation and fees to the Office of Fair Trading at the address below, or at one of our regional offices.

By mail:

Registration Services
Office of Fair Trading
GPO Box 3111
Brisbane QLD 4001.

Visit www.fairtrading.qld.gov.au or call **13 QGOV** (13 74 68) for information and your nearest Fair Trading Office.

Please note

Applications received by this office after **three months** of the passing of the special resolution cannot be registered unless an application for extension of time is granted under section 121 of the Act.

If the fees are not included the form will not be processed until the appropriate fees are paid.

Please ensure the original certificate of registration (not a photocopy) is returned.

If the original certificate of registration is misplaced then a statutory declaration by the secretary verifying that the original certificate has been lost or destroyed must accompany the application.

Payment details

Cash Credit card Money order Cheque

Make money order or cheque payable to the Office of Fair Trading.

A receipt will not be issued unless specifically requested.

Credit card payment

Charge my: Mastercard VISA AMEX

Note: AMEX is not accepted for payments at the Brisbane CBD public counter.

Credit card number:

Cardholder's name:

Amount authorised: \$ Expiry date: /
M M Y Y Y Y

Cardholder's signature: